

**MINUTES OF THE PUBLIC BOARD MEETING
HELD MONDAY, NOVEMBER 3, 2008
22 VALLEY ROAD, MONTCLAIR, NEW JERSEY**

A. The meeting opened at 6:30 p.m. and the following statement was read:

Let the minutes reflect that adequate notice of this meeting has been approved in the following manner:

1. On October 23, 2008 notice of this meeting was faxed to the Montclair Times, the Herald and News and the Star-Ledger. The time, date and location of this meeting were accurately set forth therein.
2. On this same date a copy of said notice was filed with the Township Clerk and was posted at the public bulletin board in the first floor main hall of the Board of Education building, 22 Valley Road.
3. Copies have also been mailed to all persons who have requested same at no cost.

B. RESOLUTION FOR EXECUTIVE SESSION

At 6:30 p.m. Mr. Barr moved the following resolution:

WHEREAS, pursuant to N.J.S.A. 10:4-12 (b), the Montclair Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1) – (9);

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education shall forthwith enter into closed session to discuss the following matters concerning: personnel report, personnel matters, out-of-district placements and sidebar agreement with the MEA.

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Seconded by Mr. Kautz and approved by a vote of 7-0.

C. EXECUTIVE SESSION

D. RETURN TO OPEN SESSION

Ms. Grill moved that the Board shall return from executive session; seconded by Mr. Riddick and approved by a vote of 7-0.

The Board returned to open session at 7:35p.m.

E. The Pledge of Allegiance occurred at 7:35 p.m.

F. ROLL CALL

| | Present | Absent |
|-----------------------|---------------|---------------|
| Timothy Barr | <u> x </u> | <u> </u> |
| John Carlton | <u> x </u> | <u> </u> |
| Shirley Grill | <u> x </u> | <u> </u> |
| Robert Kautz | <u> x </u> | <u> </u> |
| Shelly Lombard | <u> x </u> | <u> </u> |
| Ronald Riddick | <u> x </u> | <u> </u> |
| Carmen Taylor | <u> x </u> | <u> </u> |
| | | |
| Staff Members | <u> 10 </u> | |
| Members of the Public | <u> 75 </u> | |
| Members of the Press | <u> 1 </u> | |

G. MINUTES

Mr. Kautz moved to approve the minutes of the Public Board Meeting held Monday, October 6, 2008; seconded by Mr. Riddick and approved by a vote of 7-0.

H. INTRODUCTIONS, AWARDS AND RECOGNITIONS

Dr. Alvarez stated that there are some highly talented students that are present this evening that are going to be presented with the 2009 National Merit Scholarship Program awards and the AP Scholars and AP Scholars with Honors awards. He introduced Interim Director of Guidance Mark Walters and Assistant Principal Edward Lebida to present the awards.

Mr. Walters explained that there are two sets of awards. The first is the AP Scholars awards which are given to students who receive grades of 3.00 or higher on three or more AP exams. Next is the AP Scholars with Honors awards which are given to students who receive an average grade of at least 3.25 on all AP exams taken and grades of 3.00 or higher on four or more of these exams. There are 26 students who received these awards and they are:

AP Scholars awarded to Montclair High School Seniors:

Sueminn Cho, Amos Dudley, Emily Fink, Marshall Holmes, Gregory Jamiolkowski, Clark Janifer, Katherine O'Leary, Caitlin Pacheco, Gabriel Pugel, Melanie Rosenblatt, Ryan Rossner, Quinn Shciller, Sarah Schostack, Joshua Selesnick, Joseph Shapiro, Joseph Staehle, Isabelle Star, Catherine Taibi, Louise Webster, Kira White, and Yda Zamora.

AP Scholars with Honors awarded to Montclair High School Seniors:

Martin Alonzo, Katherine Dopulos, Jackson Kamine, Daniel Messenger, and Adam Weiss.

Mr. Walters stated that the last category is the **2009 National Merit Scholarship Program Semifinalists** where their score on the PSAT exam has qualified two students to receive this award and they are: Sueminn Cho and Caitlin A. Higgins.

I. SUPERINTENDENT'S REPORT

Dr. Alvarez stated that that the Furlong Field House ribbon-cutting ceremony on October 25th was a very well attended event drawing a sizeable representation from across the community. He described the facility as magnificent, one that addresses Title IX concerns, which includes expanded facilities for strength and conditioning, and an educational multi-purpose room. He gave special thanks to MFEE, the Furlong Family, Charles Johnson, Josh and Judy Weston, John Whitehead, and the McMullin Family Foundation and encouraged all who have not seen the Furlong Field House to visit.

Dr. Alvarez mentioned that Grant Wiggins, the nationally-acclaimed performance assessment expert, joined district staff for the October professional development day. Mr. Wiggins' day involved a large group meeting with all staff members, followed by small group conversations with administrators. Through the Department of Instruction, school-level staff is exploring a variety of ways to make assessment more meaningful for students as well as, staff in helping to guide instruction.

He informed the Board that two weeks ago a delegation from Shanghai scholars, who are part of a partnership with Montclair State University, spent the day visiting the Bradford and Nishuane Schools and speaking with Central Office administrators.

He also mentioned that under the direction of Felice Harrison, the Office of School and Community Relations is coordinating the grant application regarding Governor Corzine's Pre-K expansion initiative. He stated that Ms. Harrison has been in contact with several Pre-K providers and is working closely with those who meet the criteria for funding.

Dr. Alvarez concluded that the Board has officially appointed Naomi Kirkman as Bradford School's Principal, effective January 1, 2009. Ms. Kirkman has been with the District since 1999 and was a driving force in forging Bradford's partnership with Montclair State University in recent years. He added that the Board congratulates Ms. Kirkman and looks forward to her leadership.

1. MFEE Innovative Grants

Lois Whipple of the MFEE introduced the MFEE Board members and presented a video of the 15 grants awarded to 15 teachers in the District.

Dr. Alvarez congratulated all of the teachers and principals that received grants and thanked all for their hard work. He stated that MFEE is truly one of the great success stories the District has had. He thanked Joyce Michaelson for her vision and encouragement to think differently. He stated that this has had the single greatest impact on the schools in terms of supporting innovation and kinds of things that are true hallmarks of the Montclair Public School. He concluded that it is truly a model for other districts not only throughout New Jersey but throughout the country.

2. Violence and Vandalism Report

Dr. Alvarez stated that the annual data on school violence, vandalism and substance abuse has been reported to the State as required by law. He indicated that there was a slight decrease in reported incidences from last year and a significant decrease from two years ago. The number of students involved in such incidences is similar to numbers reported in past years, hovering around 40. He added that the cost of vandalism to the district is significantly down from a little over \$6,000.00 last year to \$403.00 this year.

He concluded that this year's progress is attributed to various interventions including the work of the SACs and School Resource Officers, the implementation of Social and Emotional Learning programs funded by MFEE and the Turner Foundation, and the Health and Wellness Partnership.

3. Comprehensive Guidance and Academic Counseling Program (Draft)

Dr. Alvarez stated that the Guidance and Academic Counseling Program will be presented by Terry Trigg-Scales, Assistant Superintendent.

Ms. Trigg-Scales stated that the State Department of Education requires that each public school district compile a comprehensive guidance program K-12. She noted that an overview and mission, a general description of the services, job descriptions for student assistance counselors as well as guidance counselors, nursing staff, and school psychologist social worker are all included in this program. She concluded that the counseling programs by school levels are discussed and an explanation of the role of the child study team and sighting the administrative code and the board policies that reflect the counseling program that is offered in the district.

4. Academic Achievement Report

Dr. Alvarez reported that each year at this time, we present the Academic Achievement Report- and accounting on how our students fared during the spring administration of standardized tests that ascertain student knowledge against the Core Curriculum Content Standards. Overall our students have performed well. Individual student progress has increased. However, several changes imposed at the State level have made this a difficult year in which to analyze results. Concerns were shared at earlier Board meeting this year and this has been discussed at every public forum where there was an opportunity. Terry Trigg-Scales, Assistant Superintendent, will present a detailed analysis of the data and some of the concerns shared by districts across the State.

Ms. Trigg-Scales presented the Academic Achievement Report of the following information: Demographics, Adequate Yearly Progress update, planning actions, State and District benchmarks for AYP, and NJ Ask testing criteria. (See attached report)

Ms. Trigg-Scales stated that as a reminder the District's mission is to be the model of quality integrated public education. The District's three goals continue to be the improvement of mathematics instruction for all students while reducing the minority achievement gap, to eliminate overrepresentation of African American males in special education, and to infuse technology into the curriculum in meaningful ways to promote future oriented skills sets.

J. BOARD OF EDUCATION REPORTS

The Board had the First Reading of the Field Trip Regulations R-6153.

K. COMMENTS

MHS Student Coalition

Matilda Feder stated that all sophomore and juniors took the PSAT in early October which is an essential

practice test that give students the opportunity to see how much preparation is needed for the SAT and to help to improve scoring. She added that scholarship announcements are made daily for students and more information has been provided through the guidance office. The attendance and late policy has been strictly enforced and morning classes are running very well. Members of the MHS Student Coalition and members of athletic teams gave tours at the new Furlong Field. She added that Sports and Club activities are going strong. The Mock Trials intramural are approaching and the team has begun training.

She mentioned that there were many events memorializing Ryne Dougherty and that the opportunity for students to attend the awake and the funeral really helped the students.

L. COMMENTS FROM THE PUBLIC – AGENDA ITEMS

Dennis Murray of the MEA commented on the caliber of students and teachers that are in the district. He stated that what was seen at this meeting constitutes the best about Montclair schools. Both in the students being honored as National Merit and AP Scholars as well as professional staff who have created exemplary programs to serve the students of Montclair. He added that the continued support of the MFEE allows teachers and staff to pursue their dreams for their students. On behalf of the 1,100 members of the MEA, he thanked all teachers, custodians, secretaries, nurses, and para-professionals. He informed the Board that during November and years to come, the State Department of Education has ordained that school based professional development committees be established to keep the needs of the students and staff in mind in establishing professional development activities. The role of the school professional development committee is to work as a professional learning community that connects teachers and learning in the school and in the classroom to determine the staff professional learning that will enhance student achievement. He continued that this is a meaningful step in the professional growth for the staff in Montclair. He concluded that a major concern of the NJEA is the State Department of Education through the Commissioner of Education attempts to diminish public schools.

M. GENERAL RESOLUTIONS

The following item was tabled:

1. Resolution re: Submission of 2008 NJ Quality Single Accountability Continuum (QSAC)

Mr. Riddick moved to approve the following resolutions:

2. Resolution re: Comprehensive Guidance and Academic Counseling Program

WHEREAS, Administrative Code 6A: 8-3.2 Career Education and Counseling directs district boards of education, in fulfillment of the core curriculum content standards, to develop and implement a comprehensive guidance and academic counseling program for all student to facilitate career awareness, exploration, and preparation, and

WHEREAS, the counseling program is infused throughout the K-12 curriculum as appropriate for all students and is supported by professional development, and

WHEREAS, the counseling program addresses three areas of development: academic development, career development, and personal/social development, and

WHEREAS, the counseling program instills the concept of the need for continuous learning throughout one's life and offers all students opportunities based on district resources, community needs and student interest.

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approve the The Guidance Academic Counseling and Support Staff Handbook which supports the Guidance and Academic Counseling Program.

3. Resolution re: Nursing Services Plan 2008-2009

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the Nursing Services Plan for the Montclair Public Schools per Title 6A:16-2.1,8b.

4. Resolution re: Contract with Rutgers State University-Project "Natural Setting Therapeutic Management" (NSTM)

WHEREAS, NSTM will provide seven (7) hours per week of behavioral consultation to be used at the District's discretion at a cost of \$2,000 per month for eight months, from November 2008 through June 2009- Total cost \$16,000

NOW, THEREFORE, BE IT RESOLVED that the Montclair School District will contract with Rutgers State University. Funding Source – Special Education IDEA Budget – Early Intervening Services.

5. Resolution re: Approval of School Field Trips

WHEREAS, The New Jersey Department of Education Accountability Regulations require approval of all school related field trips by the Board of Education and

WHEREAS, the field trip must be directly related to instruction and classwork.

NOW, THEREFORE, BE IT RESOLVED that the following field trips are approved:

| <u>School/Grade</u> | <u>Teacher(s)</u> | <u>Destination</u> | <u>Date</u> | <u>Cost</u> |
|---|-------------------|------------------------|------------------|-------------|
| <u>Rand K</u> Education Purpose Study of Natural Resources | Bartol | Meadowland Environment | Jan. 22, 2009 | \$10.00 |
| <u>Glenfield/8</u> Education Purpose Learning about the revolution and the Salem witch trails | Bousel | Boston/Salem | June 10-12, 2009 | \$350.00 |

| | | | | |
|--|------------|---|------------------|----------|
| Glenfield/7 | McCarthy | Baltimore, Md | Mar 3-4, 2009 | \$200.00 |
| Education Purpose Students will be visiting several venues that relate directly to the NJ State Curriculum Standards | | | | |
| Glenfield/8 | McCarthy | Gerrysburg, PA. | Mar 9-10, 2009 | \$200.00 |
| Education Purpose Studying the civil war is part of the required NJ State Curriculum Standards. This trip provides students with an insight into its most important battle and President Lincoln's memorable address. | | | | |
| Glenfield/8 | Sorensen | Mystic Seaport, Ct. | Nov. 11-12, 2008 | \$210.00 |
| Education Purpose To provide students with a hands on experience workshop of the African American descent in maritime History, also a tour of the aquarium and participate in the workshop | | | | |
| Glenfield/8 | Belmonte | Palisades Park Mall | Nov 14, 2008 | \$25.00 |
| Education Purpose Socialiations | | | | |
| <u>Bradford/2</u> | Russo | Newark Art Museum | Nov. 13, 2008 | \$15.00 |
| Education Purpose African Adventure Program-directly related to our school wide study of West African Cultures. This will be a hands on experience with African culture | | | | |
| <u>Bradford/K&1</u> | LaForgia | Crayola Factory Easton, PA | Nov. 13, 2008 | \$15.00 |
| Education Purpose To enable students to encounter many artistic possibilities with projects that is based upon educational themes. | | | | |
| <u>Bradford/2</u> | Grubenmann | Frelinghuysen Aboretum Morris Township | Nov. 11, 2008 | \$15.00 |
| Education Purpose A culmination activity based on our unit on plants as living things | | | | |
| <u>Edgemont/3</u> | Fechner | A&P, Montclair | Nov. 24, 2008 | none |
| Education Purpose Classowr-Using money, understanding its value, estimating sums, making change, also measuring, reading, story of the history of Thanksgiving, planning skills. | | | | |
| <u>MHS/9-12</u> | Walters | Ramapo College | Oct. 29, 2008 | \$none |
| Education Purpose MLK Youth Leadership Conference, interactive workshops highlighting power of youth to create there own destiny. | | | | |
| <u>MHS/10-12</u> | FRC | Bedmister Twnshp Elementary School | Oct. 29, 2008 | none |
| Education Purpose FLL Referee Training for the robotics competition | | | | |

| | | | | |
|--|-------|--------------------|---------------|---------|
| <u>MHS/9-12</u> | Wasko | Prudential Arena | Nov. 28, 2008 | \$10.00 |
| Education Purpose Performance, 2008 Legends Classic NCAA Basketball Tournament | | | | |
| <u>MHS/9-12</u> | Wasko | Prudential Arena | Nov. 29, 2008 | \$10.00 |
| Education Purpose Performance, 2008 Legends Classic NCAA Basketball Tournament | | | | |
| MHS/9-12 | Wasko | Madison Sq. Garden | Nov. 20, 2008 | \$10.00 |
| Education Purpose Performance, Coaches vs. Cancer 2008 NCAA Basketball Tournament | | | | |
| <u>MHS/9-12</u> | Wasko | Madison Sq. Garden | Nov. 21, 2008 | \$10.00 |
| Education Purpose Performance, 2008 Coaches vs. Cancer NCAA Basketball Tournament | | | | |

6. Resolution re: Approval of the Mandarin Grades K-1 and Grade 6, Addendum to the World Language Curriculum

WHEREAS, the recommended curriculum addendum has been developed by the staff of the Montclair School District, and is aligned with the New Jersey Department of Education Core Curriculum Content Standards, 2004

WHEREAS, Title 18A (NJSA) requires New Jersey Boards of Education to adopt courses of study for children between the ages of 5 and 20, and

WHEREAS, this curriculum addendum is developmentally appropriate, inclusive and challenging

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the adoption of the Mandarin, Grades K-1 and Grade 6 addendum to the World Language Curriculum.

Seconded by Ms. Grill and approved by a roll call vote:

| | Aye | Nay |
|----------------|--------------|-------|
| Timothy Barr | <u> x </u> | _____ |
| John Carlton | <u> x </u> | _____ |
| Shirley Grill | <u> x </u> | _____ |
| Robert Kautz | <u> x </u> | _____ |
| Shelly Lombard | <u> x </u> | _____ |
| Ronald Riddick | <u> x </u> | _____ |

Carmen Taylor x _____

N. BUSINESS RESOLUTIONS

1. Resolutions re: Monthly Budget Reports and Bills and Claims

Mrs. Lombard moved to approve the following resolution:

RESOLVED that pursuant to N.J.A.C.6A:23-2.11©3, the Montclair Board of Education certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23-2.11(a), and that pursuant to N.J.A.C.6A:23-2-11(c)4, after review of the board secretary’s monthly financial reports, in the minutes of the Board each month, the Montclair Board of Education certifies that no major account or fund has been overexpended in violation of N.J.A.C.6A:23 2.11(b), and

BE IT FURTHER RESOLVED that the Montclair Board of Education approves the attached Bills and Claims for October 2008 in the amount of \$4,856,019.66 and the attached Appropriation Adjustments for the month of September 2008 in the amount of \$60,244.27 and an additional Appropriation Adjustment for June 2008 in the amount of \$28,707.53 and

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair in the amount of \$10,000,000.00 for the month October 2008 and

BE IT FINALLY RESOLVED that the Montclair Board of Education acknowledges receipt of the attached Budget Reports for the month of September, 2008, a revised Budget report for June, 2008, the Secretary’s Report for the month of September, a revised Secretary’s Report for June 2008, a Treasurer’s report for the month of August 2008 and a revised Treasurer’s report for the month of June 2008.

Seconded by Mr. Kautz and approved by a roll call vote:

| | Aye | Nay |
|----------------|------------------|-------|
| Timothy Barr | <u> x </u> | _____ |
| John Carlton | <u> x </u> | _____ |
| Shirley Grill | <u> x </u> | _____ |
| Robert Kautz | <u> x </u> | _____ |
| Shelly Lombard | <u> x </u> | _____ |
| Ronald Riddick | <u> x </u> | _____ |

Carmen Taylor

 x _____

2. Resolutions

- a. Resolution re: Project Application and Schematic Plans for High School Science Wing Roof Replacement

Mr. Riddick moved to approve the following resolutions:

WHEREAS, the Montclair Board of Education desires to replace a portion of the roof at the High School, and

WHEREAS, N.J.A.C. 6:26 requires the submission of a Project Application and Schematic Plans for all projects that the district is requesting a Regular Operating District grant by the state, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act the proposed project is not included in the district's Long Range Facility Plan that was previously submitted to the New Jersey Department of Education, and

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the Project Application and Schematic Plans to the Department of Education, Bureau of Facility Planning Services and is submitting an amendment to the district's Long Range Facility Plan, and

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Board Architect, Richard Rigolo, to prepare all plans, specifications, drawings and necessary bid related documents for the project.

- b. Resolution re: Project Application and Schematic Plans for George Inness High School Annex Renovations

WHEREAS, the Montclair Board of Education desires to refinish/repaint gymnasium walls at the George Inness High School Annex, and

WHEREAS, N.J.A.C. 6:26 requires the submission of a Project Application and Schematic Plans for all projects that the district is requesting a Regular Operating District grant by the state, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed project is not included in the district's Long Range Facility Plan that was previously submitted to the New Jersey Department of Education, and

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the Project Application and Schematic Plans to the Department of Education, Bureau of Facility Planning Services and is submitting an amendment to the district's Long Range Facility Plan, and

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Board Architect, Richard Rigolo, to prepare all plans, specifications, drawings and necessary bid related documents for the project.

- c. Resolution re: Project Application and Schematic Plans for George Inness High School Annex Little Theater Renovations

WHEREAS, the Montclair Board of Education desires to renovate the Little Theater at the George Inness High School Annex, and

WHEREAS, N.J.A.C. 6:26 requires the submission of a Project Application and Schematic Plans for all projects that the district is requesting a Regular Operating District Grant by the state, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed project is included in the district's Long Range Facility Plan that was previously submitted to the New Jersey Department of Education, and

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the Project Application and Schematic Plans to the Department of Education, Bureau of Facility Planning Services, and

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Board Architect, Richard Rigolo, to prepare all plans, specifications, drawings and necessary bid related documents for the project.

- d. Resolution re: New Jersey Non-Public School Technology Initiative Program Agreement

BE IT RESOLVED that the Montclair Board of Education approve agreements with the following nonpublic schools in compliance with the Nonpublic School Technology Initiative Program for the 2008-2009 school year:

- Montclair Kimberley Academy
- Immaculate Conception High School
- St. Cassain
- Lacordaire Academy – Elementary
- Lacordaire Academy – Secondary
- Montclair Cooperative

e. Resolution re: Joint Resolution Between Montclair Township and the Montclair Board of Education Proclaiming October as “Montclair Walks & Bikes to School” Month

WHEREAS, a Montclair Township Safe Routes of School (SRTS) Task Force has been established to develop a Township-wide SRTS program, and

WHEREAS, the SRTS Task Force is comprised of representatives from Montclair Township Planning, Community Services, Environmental Affairs and Police, Montclair Board of Education’s Health and Wellness Partnership and Bike Montclair, and

WHEREAS, the SRTS Task Force is developing a Township-wide SRTS Program whose goals are to get more students walking and bicycling to school where it’s safe to do so, and to make it safe where it’s not, and

WHEREAS, the benefits of Montclair’s SRTS Program are:

- Reduced traffic congestion around schools
- Safer, calmer streets and neighborhoods
- Improved air quality and a cleaner environment
- Increased physical activity for children
- Healthier lifestyle for the whole community, and

WHEREAS, Montclair school communities are encouraged to participate each October in International Walk and Bike to School Month (called iWalk) as part of the SRTS program, and

WHEREAS, in October 2007, eight of Montclair’s schools held Walk and Bike to School Day events and to date, at least five have planned events for 2008, and

NOW, THEREFORE, BE IT RESOLVED the Montclair Township Council and Montclair Township Board of Education jointly promote and endorse Montclair School District’s participation in International Walk and Bike to School Month, and

BE IT FURTHER RESOLVED, the Montclair Township Council and the Montclair Township Board of Education proclaim the month of October as “Montclair Walks and Bikes Month.”

f. Resolution re: Adoption of Regulation R-6153, Field Trips

WHEREAS, the superintendent is charged with developing regulations that clarify the procedures necessary to fully implement board policies; and

WHEREAS, changes to regulations are forwarded to the Board whenever the change to the regulation may have district-wide implications so that the Board may see if the changes continue to implement the policy as intended; and

WHEREAS, the superintendent is recommending changes to the attached regulation following input from district administration;

THEREFORE, BE IT RESOLVED that the Montclair Board of Education reaffirms and approves the changes to the field trip regulation R-6153.

g. Resolution re: Approval of Administrative Retreat Expenses

WHEREAS, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

WHEREAS, the travel must be directly related to the employee's or Board member's current responsibilities,

NOW, THEREFORE, BE IT RESOLVED that the following retreat expenses are approved for the annual administrative retreat at the cost indicated:

| <u>Vendor</u> | <u>Description</u> | <u>Cost</u> |
|-----------------------------|--------------------|-------------|
| District Management Council | Speaker | \$1,679.00 |
| Aramark | Catering Services | \$1,487.50 |
| Eagle Rock Bus | Bus | \$ 190.00 |

h. Resolution re: Approval of District Job Descriptions

WHEREAS, the approval of District job descriptions is annually required by the state accountability system QSAC,

THEREFORE, BE IT RESOLVED that the Montclair Board of Education reaffirms and approves the attached job descriptions for employees in the district.

i. Resolution re: Approval of Submission of the FY2009 IDEA Basic Part B Funds Application in the Amount of \$1,653,525 and Pre-School Funds in the Amount of \$56,238

WHEREAS, the State Department of Education requires Boards of Education to approve application of submission of IDEA funds

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the FY2009 IDEA-B Basic in the amount of \$1,653,525 and Preschool Funds in the amount of \$56,238.

j. Resolution re: Approval of Submission of the No Child Left Behind, FY2009 Application

WHEREAS, the State Department of Education requires Boards of Education to approve application of submission of No Child Left Behind funds,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the No Child Left Behind, FY2009 Application in the amount of \$816,645.

- k. Resolution re: Approval of Submission the No Child Left Behind Amendment Application for FY2008

WHEREAS, the State Department of Education requires Boards of Education to approve application of submission of No Child Left Behind Amendment Application,

NOW, THEREFORE, BE IT RESOVLED that the Montclair Board of Education approves the submission of the attached No Child Left Behind Amendment Application for FY2008.

- l. Resolution re: Revised Approval of Salaries for No Child Left Behind Grant for 2007 2008 School Year

BE IT RESOLVED that the Montclair Board of Education hereby approves the following list of salaries charged to the No Child Left Behind Grant (NCLB) for the 2007-08 school year..

| <u>Name</u> | <u>School</u> | <u>Total Salary</u> | <u>Amount of Salary Charged To NCLB</u> | <u>% of NCLB Funds</u> | <u>%of Local Funds</u> |
|-------------------|---------------|---------------------|---|------------------------|------------------------|
| Amy Foust | Nishuane | \$88,064 | \$44,419 | 50.4% | 49.6% |
| Janice Guerriero | Rand | 61,451 | 61,451 | 100.0% | 0% |
| Rosalind Thompson | Glenfield | 85,578 | 85,578 | 100.0% | 0% |
| Shiela Frye | Mt. Hebron | 56,807 | 45,154 | 79.5% | 20.5% |
| Shalini Taneja | Mt. Hebron | 67,785 | 11,653 | 17.2% | 82.8% |

- m. Resolution re: Amendment to Long Range Facilities Plan-Clock Replacement at the Nishuane School

WHEREAS, the Montclair Board of Education has approved the submission of the project application and schematic plans to replace clocks at the Nishuane School, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed renovations must be included in the District's Long Range Facilities Plan that was submitted to the New Jersey Department of Education,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of an amendment to the District's Long Range Facilities Plan to include the replacement of clocks at the Mount Hebron School

- n. Resolution re: Amendment to Long Range Facilities Plan-Bradford School Renovations

WHEREAS, the Montclair Board of Education has approved the submission of the project application and schematic plans to renovate the Bradford School, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed renovations must be included in the District's Long Range Facilities Plan that was submitted to the New Jersey Department of Education,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of an amendment to the District's Long Range Facilities Plan to include the renovations of the Bradford School.

- o. Resolution re: Amendment to Long Range Facilities Plan-Glenfield School Renovations

WHEREAS, the Montclair Board of Education has approved the submission of the project application and schematic plans to renovate the Glenfield School, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed renovations must be included in the District's Long Range Facilities Plan that was submitted to the New Jersey Department of Education,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of an amendment to the District's Long Range Facilities Plan to include the renovations of the Glenfield School.

- p. Resolution re: Amendment to Long Range Facilities Plan-High School Ceiling and Lighting Renovations

WHEREAS, the Montclair Board of Education has approved the submission of the project application and schematic plans to renovate the High School Ceiling and Lighting, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed renovations must be included in the District's Long Range Facilities Plan that was submitted to the New Jersey Department of Education,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of an amendment to the District’s Long Range Facilities Plan to include the renovations of the High School Ceiling and Lighting.

- q. Resolution re: Amendment to Long Range Facilities Plan-Interior Renovations at the Mount Hebron School.

WHEREAS, the Montclair Board of Education has approved the submission of the project application and schematic plans to renovate the interior of the Mount Hebron School, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed renovations must be included in the District’s Long Range Facilities Plan that was submitted to the New Jersey Department of Education,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of an amendment to the District’s Long Range Facilities Plan to include the interior renovations of the Mount Hebron School

- r. Resolution re: Project Amendment to Long Range Facilities Plan-Mount Hebron School Renovations

WHEREAS, the Montclair Board of Education has approved the submission of the project application and schematic plans to renovate the Mount Hebron School, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed renovations must be included in the District’s Long Range Facilities Plan that was submitted to the New Jersey Department of Education,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of an amendment to the District’s Long Range Facilities Plan to include the renovations of the Mount Hebron School.

Seconded by Ms. Grill and approved by a roll call vote:

| | Aye | Nay |
|----------------|-------------|-------|
| Timothy Barr | _____x_____ | _____ |
| John Carlton | _____x_____ | _____ |
| Shirley Grill | _____x_____ | _____ |
| Robert Kautz | _____x_____ | _____ |
| Shelly Lombard | _____x_____ | _____ |
| Ronald Riddick | _____x_____ | _____ |

Carmen Taylor

 x _____

3. Contract Awards

a. Resolution re: Award of Contracts for Professional Services-Back-Up Server

Mrs. Lombard moved to approve the following:

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract or agreement may be made, negotiated and awarded by the Board of Education by resolution at a public meeting without public advertising for bids, and

WHEREAS, the nature of these contract awards generally relate to the provision of professional services,

WHEREAS, the Montclair Board of Education utilizes the Edu-Met Interactive System, Inc., Human Resources, Payroll, Accounting and Work Order Software Programs to generate and maintain our personnel, payroll and financial records and has been satisfied with their performance,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education, after careful study and due deliberation, does hereby appoint Edu-Met Interactive System, Inc., to implement and provide a back-up server environment to facilitate a disaster situation of primary server loss; said appointment being made pursuant to 18A:18A-5(a)1, "Professional Services", and

BE IT FINALLY RESOLVED that the School Business Administrator shall be authorized to sign a contract to Edu-Met Interactive Systems, Inc., 407-411 Chestnut Street, Union, New Jersey, 07083, in the amount of \$69,500.

b. Award of Sale of 54 Passenger School Bus

Topic: Supplies, equipment and services anticipated to be in excess of \$29,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared, advertised, and sealed bids received on October 7, 2008, for the Sale of a 54 Passenger School Bus. Six (6) companies received copies of the bid sheet and four (4) bids were received. Results of the bids are shown on Attachment A.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education award the sale of a 54 Passenger School Bus to Heavy Equipment, 1701 Sun Valley Way, Florham Park, New Jersey, 07932, in the amount of \$3,500.

Seconded by Mr. Riddick and approved by a roll call vote:

Aye

Nay

| | | |
|----------------|------------------|-------------------|
| Timothy Barr | <u> x </u> | <u> </u> |
| John Carlton | <u> x </u> | <u> </u> |
| Shirley Grill | <u> x </u> | <u> </u> |
| Robert Kautz | <u> x </u> | <u> </u> |
| Shelly Lombard | <u> x </u> | <u> </u> |
| Ronald Riddick | <u> x </u> | <u> </u> |
| Carmen Taylor | <u> x </u> | <u> </u> |

4. Change Orders

Mrs. Lombard moved to approve the following:

- a. Change Order #1 For Stage Renovations at Mt. Hebron

Topic: Supplies, equipment and services anticipated to be in excess of \$29,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on February 28, 2008, for Stage Renovations at Mt. Hebron School. The contract was awarded to Pakis Construction, 86 James Street, Bloomfield, New Jersey, 07003, in the total amount of \$512,100.00.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approve change order #1 for an overall increase of \$7,738.00 for the following:

- Three electric battens, replace power cables, relocate cable entry to batten junction box, and move loft junction box to edge of grid, per contractor's proposal dated 9/30/08

- b. Change Order #1 for Floor Tile Replacement at Mt. Hebron and Hillside Schools

Topic: Supplies, equipment and services anticipated to be in excess of \$29,000 are subject to the bidding requirements of new Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on May 6, 2008, for Floor Tile Replacement at Mt. Hebron and Hillside Schools. The contract was awarded to Ramtown Floors by Design, Inc., 5012 Asbury Road, Farmingdale, New Jersey, 07727, in the total amount of \$14,040.00.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approve change order #1 for a credit amount of -\$350.00 for the following:

- To substitute conventional cove base for butt toe base specified per contractor's email of 10/2/08

c. Change Order #2 for Air Conditioning of Unit 3 Offices at the High School

Topic: Supplies, equipment and services anticipated to be in excess of \$29,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised and sealed bids received on June 4, 2004 for the Air Conditioning of Unit 3 Offices at the High School. The contract was awarded to T. M. Brennan Contractors on June 21, 2004, in the total amount of \$68,000.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approve change order #2 in the credit amount of -\$76.30 for custodial overtime provided for closing building on Saturday, August 7, 2004.

d. Change Order #3 for Woodman Complex Site Environmental Remediation and Sports Improvements

WHEREAS, supplies, equipment and services anticipated to be in excess of \$29,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10, and

WHEREAS, in accordance with Public School Contract Law, specifications were prepared for the Board of Education by TRC Raviv, Environmental Engineers for the Montclair Board of Education, advertised, and sealed bids received on July 12, 2007, for Woodman Complex Site Environmental Remediation and Sports Improvements. The contract was awarded to JC Landscape Construction & Management Co., Inc., 52 Denise Drive, Kinnelon, NJ, 07405, in the total amount of \$451,522.00 (base bid of \$410,222 plus Alternate #2 of \$41,300).

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approve change order #3 In the amount of \$40,950.00 as follows:

- Remove existing warning track, sod, top soil, infield clay, pitching mound, batters boxes & home plate
- Re-grade baseball field
- Furnish and install new fill as per attached specification sheet
- Compact and reinstall warning track mix, top soil, infield clay, pitching mound, batters boxes and home plate previously removed
- Furnish and install thick cut sod
- Adjust irrigation and furnish conformance survey
- Mobilization, demobilization, sanitary facilities, layout surveying & general administration

Seconded by Mr. Barr and approved by a roll call vote:

| | Aye | Nay |
|----------------|--------------|---------------|
| Timothy Barr | <u> x </u> | <u> </u> |
| John Carlton | <u> x </u> | <u> </u> |
| Shirley Grill | <u> x </u> | <u> </u> |
| Robert Kautz | <u> x </u> | <u> </u> |
| Shelly Lombard | <u> x </u> | <u> </u> |
| Ronald Riddick | <u> x </u> | <u> </u> |
| Carmen Taylor | <u> x </u> | <u> </u> |

5. Resolution Re: Approval of Conference and Travel Expenses

Mr. Riddick moved to approve the following resolution:

WHEREAS, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

WHEREAS, the travel must be directly related to the employee's or Board member's current responsibilities,

NOW, THEREFORE, BE IT RESOLVED that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

| <u>Conference</u> | <u>Board Member Employee</u> | <u>Estimated Cost</u> | <u>Educational Purpose</u> |
|--|----------------------------------|---------------------------|--|
| NJ Music Administration Association Annual Meeting | Joanne Petrigliano | \$140.00 | To provide information to support and encourage excellence in music education. |
| A.A.NJ Annual Meeting | Joanne Petrigliano | \$28.00 | To attend annual Art Administrator meeting. |
| A.L.C Fall Symposium | Naomi Kaplan | \$174.68 | To Learn how to conduct an effective learning assessment for autistic children. |
| League of Municipalities | Michael Zazzarino | \$137.00 | The convention should provide an insight as to what type investments to purchase during the current economic crisis. |

| | | | |
|--|---|--|---|
| Governance I-NJQSAC | Ronald Riddick Carmen Taylor | \$74.00 \$74.00 | Board members required training. |
| Educational Equity Symposium | Frank Alvarez Terry Scales George Glass John Carlton | \$ 40.00 \$ 50.00 \$108.50 \$108.50 | This symposium is to help to understand overcoming the socioeconomic barriers to school success and promote academic proficiency for all children. |
| National Title I Conference | Jean Wuensch | \$2,261.58 | This is to join practitioners from around the country to gather information on new approaches to serving our students and deliver a program that is in compliance with state and federal regulations. |
| Superintendent's Strategy Summit | Frank R. Alvarez | \$700.00 | The purpose of this summit is to keep the district current in strategies that will move us forward amidst a challenging funding environment. |
| Best Strategies for Increasing Learning in Math | Marie Bercik Dana Rubin | \$199.00 \$199.00 | This seminar focuses on getting student to relate math functions to real world, increasing numeracy through writing strategies. |
| Information Systems | Mark Clar | \$325.00 | As part of job requirement to obtain certification for the Supervisor Program |
| We The People: The Citizen and Constitution Workshop | Susan Thomas | \$30.00 | To focus on the teaching of the U.S. Constitution and the Bill of Rights. |
| Budget Preparation | Dana Sullivan Andrea DelGuercio | \$200.00 \$200.00 | To help with budget preparation of the 2009-2010 budget. |
| Going Global | Terry Trigg-Scales Jean Wuensch Guy Whitlock | \$360.00 | To provide workshops on information literacy, learning skills and visual mind mapping. |

| | | | |
|-----------------------------------|---------------------|------------|--|
| Connected Math Project -2 | Kate Deluca | \$140.00 | To further education of educators to be able to deliver the connected math program and become master teachers of the curriculum. |
| | Christin Perillo | \$140.00 | |
| | Paulette Schlatmann | \$210.00 | |
| | Shalini Taneja | \$210.00 | |
| | Consuelo Ortiz | \$280.00 | |
| | Margaret Saraco | \$350.00 | |
| | Nisha Gandhi | \$350.00 | |
| | Jennifer D'Agostino | \$420.00 | |
| Succession Planning Tactics | Guy Whitlock | \$1,150.00 | Discussion and training regarding proactive identification process for future leaders. Strategies for identifying leadership characteristics that matter most to our district. |

BE IT FINALLY RESOLVED that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

Seconded by Ms. Grill and approved by a roll call vote:

| | Aye | Nay |
|----------------|--------------|-------------------|
| Timothy Barr | <u> x </u> | <u> </u> |
| John Carlton | <u> x </u> | <u> </u> |
| Shirley Grill | <u> x </u> | <u> </u> |
| Robert Kautz | <u> x </u> | <u> </u> |
| Shelly Lombard | <u> x </u> | <u> </u> |
| Ronald Riddick | <u> x </u> | <u> </u> |

Carmen Taylor x _____

6. Personnel Report

Mr. Riddick moved to approve the revised Personnel Report of November 3, 2008, including the indicated individuals who have been hired under the Emergent Hiring Procedures as required by law and

7. Out-of-District Placements

8. Resolution re: Settlement Agreement to Resolve A.M.'s Educational Program

WHEREAS, the attorney for the Board of Education has forwarded a Settlement Agreement in the matter of T.M. and N.H. on behalf of A.M., vs. the Montclair Board of Education.

NOW, THEREFORE, BE IT RESOLVED that the Board Secretary is authorized to execute this Agreement on behalf of the Board of Education.

Seconded by Ms. Grill and approved by a roll call vote:

| | Aye | Nay |
|----------------|--------------|-------|
| Timothy Barr | <u> x </u> | _____ |
| John Carlton | <u> x </u> | _____ |
| Shirley Grill | <u> x </u> | _____ |
| Robert Kautz | <u> x </u> | _____ |
| Shelly Lombard | <u> x </u> | _____ |
| Ronald Riddick | <u> x </u> | _____ |

Carmen Taylor

x

O. COMMENTS

1. Board Members

Ms. Taylor echoed Dr. Alvarez' comment on how the MFEE is a wonderful success story in the District. She stated that she had attended the Furlong Field ribbon cutting ceremony on October 25th and that it is a beautiful facility for athletes and students. She thanked Ms. Trigg-Scales for her work on the data of the Academic Achievement Report.

Mr. Riddick echoed the sentiments expressed by the MHS-Student Coalition regarding Ryne Dougherty. He stated that he attended the funeral where he saw how moved the students were. He thanked Dr. Alvarez, the Board of Education and staff for their handling of this matter. They were sensitive toward student healing and this was well received by all students and the town.

Ms. Grill stated that when reviewing the data from the Academic Achievement the District is beginning to make a difference. She added that she thinks that teaching, curriculum and other elements are all coming together.

Mr. Barr expressed the same sentiments as Mr. Riddick. He added that it was a very emotional time over the past few weeks in the District, trying to balance the devastating loss with the opening of the field house and the job that Dr. Alvarez, Judith Weiss and Ed Lebida represented this District with such compassion and dignity and respect in professionalism. He stated that this is something that all should be grateful for and expressed his gratitude to them for their efforts.

Ms. Lombard also expressed her thoughts regarding the loss of Ryne Dougherty. She also thanked Dr. Alvarez and the staff for comforting by providing counseling. She stated that the reaction to this crisis in this district was done very well for both the family and students. She agreed with Ms. Grill's expression about how progress is being made in terms of the data from the Academic Achievement Report.

Mr. Kautz expressed his gratitude to Lois Whipple and Joyce Michaelson and all of the members on the Board of the MFEE for providing equipment for the Field House and Montclair Rocks! He congratulated Naomi Kirkman on her appointment as the new principal for Bradford. He concluded that all should exercise their right to vote tomorrow.

Mr. Carlton thanked everyone at the high school and Central Office for the long hours and the students who came together as a result of the tragedy. He thanked Ed Lebida for his efforts and concerns and leadership through this emotional time and that the mourning spread very far. He indicated that the best of Montclair was seen this evening with the MFEE fundraising. This fund-raising is integrated with the curriculum where children are able to get experiences that they may never have received. He added that the presentation showed that Montclair takes very seriously its commitment to all children.

2. Members of the Public

None.

P. ANNOUNCEMENT OF FUTURE MEETING DATES

The next meeting of the Board of Education will be held on Monday, November 17, 2008 and open at 6:30 p.m. but will go immediately into executive session. The meeting will reconvene in public at approximately 7:30 p.m. in the Board of Education Building, 22 Valley Road.

Q. ADJOURNMENT

At 10:15 p.m. Ms. Grill moved to adjourn the meeting; seconded by Mr. Kautz and approved by a vote of 7-0.

Respectfully submitted,

Dana Sullivan
Board Secretary